

**City of Crittenden**  
**City Council Meeting**  
**December 9<sup>th</sup>, 2025 @ 7pm**  
**Meeting Minutes**

**Call to Order** - Mayor Purcell

**Pledge of Allegiance to the U.S flag**

**Invocation**

**Welcome Guest**

Attendees:	
Mayor Jim Purcell	Councilperson Leo Saylor
Councilperson Bobby Tanner	Councilperson Bobby Newman
Councilperson Ange Morris	Councilperson Michelle Bohman (Phone)
Councilperson Joe Dusing	City Clerk / Treasurer Shawn McHolland
Guest: Debby Lucas Angel	Guest: Jerry Stephenson

**Agenda** - Approval, subject to additions or deletions.

- New Business:
  - None
- Old Business:
  - None

December 9 <sup>th</sup> , 2025 Agenda Approval	
Motion: Councilperson Newman	Seconded: Councilperson Morris
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

**Minutes:** To be Approved

- M-11-11-25 – November 11<sup>th</sup>, 2025
  - Corrections / Additions:
    - None

November 11 <sup>th</sup> , 2025 Meeting Minutes Approval	
Motion: Councilperson Saylor	Seconded: Councilperson Dusing

Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

### **Treasurers Report:** November 2025 to be approved.

- Discussion:
- McHolland:
- CD Matures tomorrow (12/10/25). Rate comparison, we are going to keep \$585,000 local in a new CD at Forcht Bank at 3.85% - 5 months. The CD is higher than the money market fund @ 3.35% as of today. With rate cuts looming in the new couple of months, 3.85% is a good rate.
- The remaining balance of \$500,000 will be moved to the General Fund. This value will be moved to the Enhanced Income Fund through KLC under PNC Bank management. The investment group at PNC Bank has been buying treasuries into March of 2028 per my phone conversation with Mark Snyder at PNC Bank on December 1<sup>st</sup>, 2025.
- Property tax season is going well.

November 2025 Treasurer's Report Approval	
Motion: Councilperson Tanner	Seconded: Councilperson Morris
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

### **Order of New Business:**

1. Fire Department / Crittenden AMB Tax District Report
  - a. Fire: Report was provided prior to the meeting.
    - i. Burton: Not in attendance.
2. Ordinance No. 348-2025: Amending Central Business Zoning–Signage – 2<sup>nd</sup> Reading – Purcell
  - a. Discussion:
    - i. Mayor Purcell – explained the CBD Zone is in need for signage paraments to be added.

Ordinance No. 348-2025: Amending CBD Zoning - Signage	
Motion: Councilperson Bohman	Seconded: Councilperson Newman
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried	

3. Ordinance No. 349-2025: Amending Central Business Zoning–Short Term Rentals – 2<sup>nd</sup> Reading – Purcell

- a. Discussion:
  - i. Mayor Purcell explained the history behind past weeks.
    1. Purcell asked for a motion from City Council to approve the Ordinance.
    2. No one made motion to Approve the Ordinance.
  - ii. Bohman: I make motion to disapprove / reject the Ordinance.
    1. Seconded: Dusing
  - iii. Dusing:
    1. The CBD zone is missing a lot of needed details. A few examples:
      - a. Setbacks are not defined.
      - b. Side yard dimension requirements are not defined.
      - c. Parking language is not shown.
      - d. Language about family units permitted is not defined.
    2. If we pass an ordinance with the lack of necessary details, we will create a lot of non-conforming properties. We need to be cautious about hurting existing property owners.
    3. Newman: The set back language, how does it get measured.
      - a. Purcell: The average right away dimensions for each property.
    4. Saylor:
      - a. The short-term rental application does reference the parking requirements.
        - i. Mayor Purcell: It does refer to part of the answer, but it does not completely cover the residential use in a commercial area.
    5. Morris: How many STR applications in a CBD zone do we have in hand today?
      - a. Purcell: We know of 2 potential properties.
        - i. McHolland: 1 application has been received. 1 other property owner has inquired about the possibility.

<b>Disapprove/Reject - Ordinance No. 349-2025: Amending CBD Zoning – Adding Short Term Rentals</b>	
Motion: Councilperson Bohman	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion carried – Ordinance No. 349-2025 is Disapproved	

## **Order of Old Business:**

1. Park Project – Camera Project Status – McHolland
  - a. Meetings conducted since last Council meeting (11/11/25):
    - i. 11/19/25 – Verkada
    - ii. 12/3/25 – Verkada
    - iii. 12/8/25 – Simple IT
      1. Simple IT installed the camera system at Dry Ridge and is working with Williamstown as well. Also, Simple IT installed the camera system at Gallatin County Park. All 3 systems are using Verkada equipment & software.

2. Kentucky State Police (KSP) has user access to Dry Ridge and could be given the same rights by Crittenden for access – very simple inexpensive process.
- b. PTZ camera (Demo) was installed at the park on 11/24/25 by Keith McKenney (Maintenance Supervisor).
- c. Vandalism Events:
  - i. 12/2/25 (Time Unknown): Bike rack hit by a vehicle. Concrete is cracked and will need to be repaired.
  - ii. 12/4/25 (~2:54am): Stay off grass sign stolen from the park.
- d. Simple IT is working on a plan for the city.
  - i. A couple examples of the potential camera layout were provided without costs.
  - ii. The camera plan can be grown / altered as the park is expanded.

### **Next City Council Meeting:**

- **Council Decision:**
  - 2<sup>nd</sup> Tuesday, January 13<sup>th</sup>, 2026 @ 7pm

### **Adjournment of meeting**

Motion To Adjournment	
Motion: Councilperson Morris	Seconded: Councilperson Dusing
Roll Call	
Councilperson Bohman: Yes	Councilperson Morris: Yes
Councilperson Newman: Yes	Councilperson Tanner: Yes
Councilperson Dusing: Yes	Councilperson Saylor: Yes
Motion Carried	

**Respectfully,**

**Mayor Purcell**

**Minutes created and distributed for approval by City Clerk & Treasurer: Shawn McHolland**